

Appendix 2 Revenue Budget Performance

Children's Services - Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
(7)	Director of Children's Services	4,824	4,809	(15)	-0.3%
274	Education & Inclusion	1,596	1,816	220	13.8%
(466)	SEN & Disability	6,726	6,059	(667)	-9.9%
2,680	Children's Health, Safeguarding and Care	38,330	41,255	2,925	7.6%
(550)	Stronger Families, Youth & Communities	7,130	6,594	(536)	-7.5%
1,931	Total Revenue - Children	58,606	60,533	1,927	3.3%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Education & Inclusion	825	516	0	345
SEN and Disability (SEND)	878	1,340	0	3
Children's Health, Safeguarding & Care	928	778	0	319
Stronger Families, Youth & Communities	1,335	1,443	0	14
Children's Services	3,966	4,077	0	681

See Appendix 4 for details of "At Risk" Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
SEN & Disability			
(217)	Child and Adolescent Mental Health Services (CAMHS)	CAMHS outturn was a £0.217m underspend as the 2016/17 savings target regarding the switch of DSG was brought forward.	
Children's Health, Safeguarding & Care			
675	Corporate Critical - Children's Agency Placements	<p>The number of residential placements (34.90 FTE) is broken down as 31.30 FTE social care residential placements (children's homes), 3.15 FTE schools placements and 0.44 FTE family assessment placements. The budget allowed for 24.10 FTE social care residential care placements, 4.60 FTE schools placements and 0.60 FTE family assessment placements. The average unit costs of these placements is also higher than the budgeted level by £296.38 per week. Overall the number of placements were 5.60 FTE above the budgeted level, and this combined with the unit cost pressure described above resulted in an overspend of £1.353m.</p> <p>The numbers of children placed in independent foster agency (IFA) placements has fluctuated in recent years. During 2013/14 there were 165.76 FTE placements and this increased to 175.56 last year. In 2015/16 there were 158.06 FTE, a reduction of 10%. The budget for IFA placements was based on the trend of the previous five years and was set at 177.80 FTE. The numbers being below the budget by 19.74 FTE results in the underspend of £0.706m.</p> <p>During 2015/16 there were 1.65 FTE secure (welfare) placements and 1.16 FTE secure (justice) placements. The budget allowed for 1.00 FTE welfare and 1.00 FTE justice</p>	£2.648m Service Pressure funding was provided in the 2016/17 budget across Children's Services, including cover for National Living Wage impacts, to help to mitigate risk in this demand-led area.

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
		placements during the year. The higher than budgeted numbers result in an overspend of £0.278m . The gross overspend in this service area is £0.925m of which £0.250m relates to unachieved savings (see Appendix 4).	
335	Corporate Critical-In House Foster Payments	Until recently the numbers of children being placed in in-house fostering placements was declining, however, during the first nine months of this financial year that trend reversed, although there appears to be a slight decline again in the last few months. The budget was based on the trend over the previous 5 years and was set at 128.00 FTE placements. The actual number of children with in-house carers during 2015/16 was 146.73 FTE. In addition the number of family & friends carers and SGO allowances has also increased resulting in the overspend of £0.335m .	
917	Corporate Critical 16+Services	The budget for 16+ services is split across 4 client types. Care Leavers, Ex-Asylum Seekers, Looked After Children and Preventive. Across these services the budget allowed for 57.50 FTE young people and during 2015/16 there were 78.42 FTE young people in these placements. The average unit cost of accommodation was also higher than allowed in the budget. The non-accommodation costs also overspent the budget by £0.187m resulting in an overall overspend of £0.917m .	See above
94	In-house foster carer recruitment	A contract with iMPower has now been terminated. The overspend relates to the first phase (£0.082m) and costs for the work undertaken for phase 2.	
1,218	Social Work Teams	The total overspend of £1.218m across the social work teams is primarily the result of the ongoing use of Agency staff and recruitment above the budgeted establishment level. This is a result of the increase in activity levels being experienced over the last 12 months and the inherent inflexibilities built into the previous staff structures and management practices.	The 'model of practice' restructure should address these issues and reduce the over-reliance on agency staff.
44	Legal Fees	The overspend on Legal fees is predominantly the result of	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
		increased spend on counsel fees.	
(374)	Adoption Payments	Following a number of changes to adoption regulations and a re-basing of the inter-agency budget, there was an underspend of £0.374m in 2015/16. This is due to increased income from other agencies which was considerably higher than in previous years. In addition, there was income from the new Inter Agency Adoption Fee Grant.	
405	Section 17 Preventive	This overspend of £0.405m relates to the increased costs of staff and agency in respect of supported packages being agreed to avoid increased instances of LAC. The housing recharge for homeless families also overspent by £0.122m and is due to a rise in the number of families needing accommodation.	
(375)	Unaccompanied Asylum Seeking Children Grant (UASC)	Additional grant due to the increase in UASC being placed. The number of unaccompanied asylum seeking children has risen sharply in 2015/16. During 2014/15 BHCC were able to claim grant from the Home Office for 15 UASC and this has risen to 34 as at the end of March (a rise of 127%). Of the 34 UASC, 10 are 'Kent referred' and receive higher rate grant funding.	
(135)	Family Drug & Alcohol Court (FDAC)	The delay in agreeing and implementing the process of FDAC has resulted in an underspend in the budget for 2015/16.	
(150)	Youth Offending Service	The £0.150m underspend is a result of a number of vacant posts being held in advance of 2016/17 savings allocated to the YOS.	
Stronger Families, Youth & Communities			
(264)	Early Years	Following the budget proposals to reduce the service provision, a number of vacant posts have been held and service redesign begun. The subsequent decision to defer the saving for one year has resulted in an underspend against this budget. The whole underspend in this area is £0.272m of which £0.008m is shown above as overachievement of savings.	

Appendix 2 Revenue Budget Performance

Adult Services – Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
1,674	Adults Assessment	52,903	54,007	1,104	2.1%
1,765	Adults Provider	12,377	13,727	1,350	10.9%
(328)	Commissioning & Contracts	3,722	2,914	(808)	-21.7%
3,111	Total Revenue - Adult	69,002	70,648	1,646	2.4%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Adults Assessment	6,041	5,143	0	898
Adults Provider	1,400	1,485	0	(85)
Commissioning & Contracts	660	650	0	10
Adult Services	8,101	7,278	0	823

See Appendix 4 for details of “At Risk” Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
Adults Assessment			
316	Corporate Critical - Community Care Budget (Learning Disabilities)	<p>The key other variance pressures of £0.316m are due to:-</p> <ul style="list-style-type: none"> (1) Projected Ordinary Residence claims from other local authorities where formal notification has been received that clients costs will transfer to us (£0.419m); (2) Projected costs for clients in hospital who are due to leave and need a social care package (£0.700m); (3) Transitional costs which were only partly covered by service pressure funding received for 2015/16 (£0.318m); and; (4) In year pressures on this service are coming from increases in complexity, resulting in a increase in costs (£0.647m; 15.16 WTE) and unachieved savings from previous years (£0.555m). <p>The pressures are being off set by Continuing Care Funding (£0.235m), a net decrease in demand (£0.225m; 4.77 WTE), Improved income (£0.248m), other variances (£0.041m) and one-off Care Act funding (£1.028m). In addition there have been assumptions made around health funding and a review of packages of care (£0.546m) in 2015/16 to mitigate some of the increases already seen in 2015/16.</p>	Service pressure funding of £6.648m (including the Adult Social Care precept of £2.3m) has been applied across various ASC budget headings to help mitigate risks on these demand led budgets.
58	Corporate Critical - Community Care Budget (Physical & Sensory Support - Under 65's)	<p>The underspend of £0.047m across these two areas is due to:</p> <ul style="list-style-type: none"> (1) Pressures brought forward from 2014/15 (£0.684m); (2) Net full year effect of 2014/15 packages of care (£0.975m) against which funding from Brighton & Hove Clinical Commissioning Group (CCG) of £0.500m is anticipated to offset these pressures; and (3) In year pressures on this service are coming from increases in complexity, resulting in a increases in costs (£1.981m; 42.98 WTE), transfers from in-house services 	
(105)	Corporate		

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
	Critical - Community Care Budget (Physical & Sensory Support -Over 65's)	(£0.730m; 33.19 WTE), other actions (£0.082m) and unachieved savings from previous years (£1.623m) (4) These pressure are being offset by a net decrease in demand (£1.216m; 68.01 WTE), net of self-funders (£1.264m), improved income (£0.181m), Continuing Care funding (£0.445m), one-off Care Act funding (£1.200m), one-off Helping People Home Grant funding £0.036m and one-off Better Care funding £0.971m. In addition there have been assumptions made on reviews of packages of care (£0.309m) in 2015/16 to mitigate some of the increases already seen in year.	
143	Hostel Accommodation	There are pressures from non-pay costs (£0.128m - mainly from premises related costs), income (£0.027m - mainly within the West Pier service) and unachieved efficiency savings (£0.024m) which are being offset by projected underspends on staff costs (£0.036m).	
(53)	Housing Related Support	The service is reporting an underspend of £0.053m due to vacancy management.	
(248)	Support & Intervention Teams	The underspend of £0.248m relates to vacancy management (£0.278m), income (£0.182m) and non pay costs (£0.118m) which are being offset by overspends on Deprivation of Liberty Safeguards (£0.330m).	
Adults Provider			
1,436	Adults Provider	Pressures of £1.432m have been identified due to: (1) Unachieved savings from previous years £0.722m; (2) Full year effect of 2014/15 savings £0.350m; (3) Deferred savings agreed by Budget Council £0.006m; (4) Service pressures from previous years of £0.312m; and (5) Service pressures from 2015/16 of £0.042m.	Service pressure funding of £6.648m (including the Adult Social Care precept of £2.3m) has been applied across various ASC budget headings to help mitigate risks on these demand led budgets.
Commissioning & Contracts			
(818)	Commissioning & Contracts	The underspend of £0.818m relates to one-Off Better Care funding (£0.349m), un-utilised carry forward budget (£0.337m), non pay costs (£0.124m) and income (£0.029m) offset by an	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
		overspend on direct employee costs (£0.021m).	

Environment, Development & Housing – Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
(613)	Transport	(5,564)	(6,603)	(1,039)	18.7%
(101)	City Clean & City Parks	23,246	23,172	(74)	-0.3%
(80)	City Regeneration	581	514	(67)	-11.5%
(20)	Planning & Building Control	2,611	2,602	(9)	-0.3%
(814)	Total Non Housing Services	20,874	19,685	(1,189)	-5.7%
587	Housing	3,214	3,747	533	16.6%
(227)	Total Revenue - Environment, Development & Housing	24,088	23,432	(656)	-2.7%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Transport	1,214	1,179	0	35
City Clean and Parks	659	609	0	50
City Regeneration	88	88	0	0
Planning & Building Control	252	152	0	100
Housing General Fund	820	678	0	142
Environment, Development & Housing	3,033	2,706	0	327

See Appendix 4 for details of "At Risk" Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Transport			
(108)	Head of Transport	One-off credit of £0.064m received to recover previous years costs of officer time in pursuing a significant debt owed to the council, as well as controls on employee and other expenditure throughout the financial year.	
(57)	Highways	Overspend on routine highways repairs of £0.448m following exceptionally wet weather causing problems for the highway network, which resulted in required spend in response to hazards to ensure national standards were maintained. This has been offset by cost recovery of highways licensing and inspection schemes of £0.409m; underspends on traffic signal and system budgets of £0.054m due to delays in finalising a new maintenance contract; and other less significant underspends of £0.042m due to tighter financial controls during the financial year.	
(4)	Highways Engineering	Minor overall variance	
(954)	Parking	Net underachievement of £0.273m on Pay and Display (P&D) income where there has been significant change in behaviour from P&D to permit parking.	
		Permit income has over achieved by £0.658m. There has been significantly higher demand for resident, trader, visitor and suspension permits during the year compared to budgeted expectations. There are a number of contributing factors such as change in behaviour from pay-and-display to trader permits, demand from new resident schemes being greater than anticipated and increased suspension permits	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		<p>due to a higher level of development in the city.</p> <p>There is a £0.006m under achievement variance relating to Penalty Charge Notices</p> <p>Underspend of £0.209m on parking maintenance budgets due to the scheme to remove P&D machines which has also resulted in a large value of parts stock being held.</p> <p>There is net £0.150m over achievement of off-street parking income forecasted across the various car parks, due to contractual agreement for car park use with an external company and increased demand in compared to other forms of parking. Borrowing costs associated with car park investment under spent by £0.203m due to reducing borrowing costs over the repayment period.</p>	
8	Transport Plan and Road Safety	Controls on employee and other expenditure within the public transport budget, one-off vehicle sales income and reduced external contributions have offset under achievements of employee costs recharged to capital schemes.	Future employee recharge budgets have been realigned to accurately reflect the level of rechargeable costs to the approved capital programme.
39	Transport Policy	Overspend largely relates to one-off project costs to allow greater monitoring of traffic and other major schemes across the city	Overspend due to one-off expenditure
City Clean & Parks			
(99)	City Clean and City Parks Management	Expenditure and recruitment controls during the financial year have resulted in an outturn underspend.	
16	City Clean Operations	£0.069m overspend within City Clean Operations service largely due to additional activities during the financial year including weekend working on communal recycling rounds, city wide clean up activities and Easter bank holidays falling twice in the financial year resulting in additional overtime and	This overspend is largely due to the timing of bank holidays within the year and therefore considered to be non-recurring.

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		Resident Service Guarantee payments. There is a net £0.042 underspend within the Projects, Strategy and Administration service budgets following the expenditure and recruitment controls in place during the financial year, as well as a £0.011m underspend on the public conveniences budgets	
(183)	City Parks Operations	Controls on recruitment and non essential expenditure across the parks operations service, such as equipment, materials and other supplies and services has resulted in a service underspend of £0.134m. Expenditure on maintenance and replacement of playground and other parks equipment was reduced to minimum regulatory standards, contributing to a £0.078m underspend within the Parks Projects service. There is a £0.029m service pressure at Rottingdean mini golf course which has been let at a peppercorn rent.	The on-going service pressure relating to Rottingdean mini golf course has been permanently funded for future financial years.
142	Fleet Management	Overspends within the service can be largely associated to a lead in time for procurement of new vehicles, requirements for one-off activities and additional cover during the Hollingdean Depot refurbishment resulting in increased maintenance, hire and other vehicle related costs.	It is anticipated that costs will reduce in future years due to one-off activities and the vehicle replacement programme reducing annual maintenance costs.
City Regeneration			
(19)	Head of City Regeneration	Controls on employee budgets following a service redesign have resulted in an underspend across the City Regeneration service	
23	Economic Development	Expenditure relating to one-off economic development schemes which have not been externally funded.	Overspend due to one-off activities.
(17)	International & Sustainability	Underspend on employee budget following financial controls and changes to initiative work plans.	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
(54)	Major Projects	Controls on recruitment resulting in an underspend.	
Planning & Building Control			
(91)	Head of Planning & Building Control	Recruitment controls following temporary acting up arrangements resulting in a service underspend.	
(24)	Business Development & Customer Services	Outturn underspend variance largely due to vacancy control.	
37	Development Management & Building Control	Underachievement of planning application income (£0.105m) in a competitive commercial environment has been partly offset following expenditure and recruitment controls.	The service is currently reviewing the type and level of fees charged to meet future income budgets.
(31)	Planning Policy and Major Projects	Planning Policy and Major Projects costs resulting from the Planning Examination for the City Plan of £0.048m is offset following vacancy management, controls on non essential expenditure and maximising one-off external funding.	
Housing General Fund			
(93)	Head of Housing	The provisional underspend of £0.050m is due to provisional underspends on employees brought about by the acting up arrangements regarding the Chief Executive's post plus an additional £0.050m income relating to Public Health funding for Intelligence functions.	
(142)	Homemove	A recent review of the work the team carries out for the HRA has led to a change in the recharge leading to a provisional underspend of £0.115m. There is also a further underspend of £0.032m due to vacancies. However, the majority of this underspend is offset by an unachieved savings of £0.117m.	
(96)	Housing Options	This relates to vacancies being held due to the recruitment freeze.	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
(46)	Housing Strategy & Development	The underspend on Housing Strategy & Development relates to a recharge of £0.025m for the Head of Housing Strategy to the HRA for the covering of the vacant Head of Property & Investment post plus additional underspends on Employee costs.	
87	Housing Support Service	This service relates to staff who are keeping clients safe while placed in temporary accommodation. During 2014/15 service pressure funding was available to fund this service, however, this has not been made available for 2015/16. Six temporary staff left the service at the end of September but this leaves an overspend for the first half of the year.	The service is currently reviewing functions in discussion with Adult Social Care.
636	Corporate Critical - Temporary Accommodation & Allocations	This overspend relates to the on-going need to spot purchase expensive bed and breakfast accommodation due to the current shortage of supply of less expensive leased accommodation and the need to handback leased properties. The Council are using competitively tendered frameworks as an alternative to spot purchase, where possible, but these prices are increasing reflecting the price of the market in Brighton & Hove as a result of current demand.	Additional Service Pressure funding of £0.843m was provided in the 2016/17 budget. With the new framework in place, more properties are being procured but these are more expensive and not keeping pace with demand. Also as properties have been handed back, this has used up the newly procured units which has led to a higher use of emergency nightly accommodation. The review of properties with Adults and Children's Services clients has not resulted in any properties being released and the current recharging methodology means that this Housing General Fund budget does not currently charge the full management cost of this service on to other departments. Although 100 new leased properties have just been ordered it will take some months before these materialise, if at all, and with further handbacks, this pressure is set to continue. Other landlords with fewer properties are also being approached with a view to expanding the leased

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
			property portfolio.
146	Private Sector Housing	<p>This variance arises from:</p> <ul style="list-style-type: none"> • Timing of approval for second discretionary licensing scheme which, with formal notice period, means implementation was November 2015 giving rise to a service pressure as employee time cannot be recharged to the new scheme. • Budget and Housing Strategy has focused Private Sector Housing on the priority area of licensing related activity with the team becoming self funding through licensing income. However some non-licensing related Housing Act duties remain which are not currently funded. <p>This is partly offset by forecast underspends on employees and supplies and services within the disabled adaptations team of £0.048m.</p>	<p>The service is currently reviewing the management of remaining non-licensing Housing Act related activity, in particular review of triage and charging models to both manage demand and recovering costs of any enforcement. Where appropriate staffing and other costs will be reviewed and adjusted to align resources to the fee income achieved from the mandatory, and two additional licensing schemes. It is anticipated that the majority of the fees will be received during the first full year of operation of the second additional licensing scheme and it is therefore intended to resource the service flexibly to accommodate demand.</p>

Assistant Chief Executive – Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
(91)	Communications	858	766	(92)	-10.7%
(19)	Royal Pavilion, Arts & Museums	3,184	3,154	(30)	-0.9%
0	Tourism & Venues	1,273	1,333	60	4.7%
0	Libraries	4,634	4,620	(14)	-0.3%
(296)	Corporate Policy & Communities	4,570	4,261	(309)	-6.8%
(203)	Sport & Leisure	(702)	(900)	(198)	28.2%
(609)	Total Revenue - Assistant Chief Executive	13,817	13,234	(583)	-4.2%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Communications	25	25	0	0
Royal Pavilion, Arts & Museums	170	174	0	0
Tourism & Venues	80	80	0	0
Libraries	148	148	0	0
Corporate Policy & Communities	206	206	0	0
Sport & Leisure	370	370	0	0
Assistant Chief Executive	999	1,003	0	0

See Appendix 4 for details of "At Risk" Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Communications			
(92)	Communications	The provisional underspend of £0.092m is unchanged from Month 9.	
Royal Pavilion, Arts & Museums			
(30)	Royal Pavilion, Arts & Museums	There were pressures against commercial income of approximately £0.310m (retail, admissions, catering) and increases in security system and premises repair costs of £0.060m. The service has worked extremely hard to cover these pressures by holding vacancies (£0.320m) and stopping all non-essential spend where possible. This has resulted in an overall provisional underspend now reported of £0.030m.	
Tourism & Venues			
60	Tourism & Venues	The expected outturn for Tourism & Venues was an underspend of £0.020m (Tourism £0.040m under, Venues £0.020m over). However, this changed to become a provisional overspend of £0.060m due to the negotiated settlement with a contractor over a dispute regarding the Brighton Centre Frontage Works that was only finalised during late March 2016.	
Libraries			
(14)	Libraries	The service finished the year with a provisional underspend of £0.014m.	
Corporate Policy & Communities			
(309)	Corporate Policy & Communities	The underspend is a combination of savings identified in the communities initiatives budget including the deletion of a post and reduction in funding for BME and disability projects, a delay in spend related to updating the corporate equality and inclusion policy and the new third sector investment programme both paused to take account of the Fairness Commission, uncommitted funding in the grants programme, and vacancy management and external secondment across the whole unit.	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
Sport & Leisure			
(198)	Sport & Leisure	Sport & Leisure are reporting a provisional underspend of £0.198m. The underspend largely reflects £0.100m from deferral of projects in Sports Facilities into the next financial year. In addition, increased income has been achieved from Seafront property rent reviews of £0.040m and there are underspends of £0.020m from vacancy management and £0.035m against Events.	

Appendix 2 Revenue Budget Performance

Public Health – Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
(233)	Public Health	1,444	1,211	(233)	-16.1%
(42)	Community Safety	1,370	1,346	(24)	-1.8%
(73)	Public Protection	2,025	1,918	(107)	-5.3%
(348)	Total Revenue - Public Health	4,839	4,475	(364)	-7.5%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Public Health	0	0	0	0
Community Safety	186	186	0	0
Public Protection	235	235	0	0
Public Health	421	421	0	0

See Appendix 4 for details of “At Risk” Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Public Health			
(233)	Public Health	The PH ring-fenced grant was £20.806m for 2015-16 (which includes the half year effect of Health Visitor commissioning transfer of £2.111m). As reported previously the service has been able to fully cover the £1.290m (6.2% reduction) of savings needed to deliver the in-year reduction against the PH ring-fenced grant. However it should be noted that the majority of this has come from carry-over planned spends (£0.850m was carried forward from 2014/15) that did not take place, and so is not all non-recurrent.	It has now been confirmed that the reduction in grant funding is recurrent, and there will also be further cuts to the ring-fenced grant in 2016/17 and beyond. In anticipation of this, additional underspends of £0.593m have been identified this year. Ordinarily this could all be carried forward as part of the Public Health reserve, in line with the grant conditions. However, given the Council's financial position £0.233m of the underspend was used to help free up funding to support other services, such as Children and Adult Services - where it could be demonstrated that this was spent on defined public health functions identified with the public health team. Therefore £0.360m has been carried forward into 2016/17 in line with the public health grant conditions.
Community Safety			
(24)	Community Safety	The provisional underspend is mainly against the staffing budget from holding vacancies and utilisation of external grant funding.	
Public Protection			
(107)	Public Protection	The provisional underspend of £0.107m is largely as a result of staff savings across the service during the financial year.	

Appendix 2 Revenue Budget Performance

Finance & Resources & Law – Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
(116)	HR & Organisational Development	3,388	3,193	(195)	-5.8%
(86)	ICT	7,351	7,208	(143)	-1.9%
(863)	Property & Design	3,560	3,180	(380)	-10.7%
(396)	Finance	11,671	11,404	(267)	-2.3%
(323)	Housing Benefit Subsidy	(637)	(1,004)	(367)	57.6%
(31)	Performance, Improvement & Programmes	1,268	1,235	(33)	-2.6%
(398)	Legal & Democratic Services	3,862	3,419	(443)	-11.5%
(2,213)	Total Revenue - Resources & Finance	30,463	28,635	(1,828)	-6.0%

Monitoring of Achievement of 2015/16 Savings

Service	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Human Resources & Organisational Development	152	152	0	0
ICT	358	358	0	0
Property & Design	1,003	929	0	74
Internal Audit / Corporate Fraud / NAFN	50	50	0	0
Finance & Procurement	263	263	0	0
Revenues & Benefits	329	329	0	0
Legal & Democratic Services	146	146	0	0
Finance & Resources & Law	2,301	2,227	0	74

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
HR & Organisational Development			
(195)	HR & Organisational Development	The underspend reflects the requirement to meet a further in-year share of the council-wide overspend through the holding of vacant posts and the delay/postponement of planned training on Adults/Children's training programmes and non-attendance income (£0.040m) that would normally be re-invested in the training programme. Additionally, £0.025m of the planned carry forward at year-end was not taken forward.	
ICT			
(143)	ICT	There has been a reduction in agency staff costs and lower than expected data line costs, in addition to underspends in the salaries, advertising, training and staff travel budgets. These were used to offset the Business Objects settlement fee and increased Business Objects licensing costs.	
Property & Design			
(380)	Property & Design	The forecast underspend towards the end of the year (£0.863m) was reduced by an accounting correction of £0.440m in respect of rent income accruals from previous years. Ignoring this accounting entry, the commercial income portfolio was short of its target by £0.074m, though New England House income did well. There were underspends during the financial year for utility costs at Hove Town Hall, due to	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		the Workstyles programme, improved water monitoring with automatic meter readings and other various utilities efficiency savings totalling £0.319m. Contracts and other savings within the property facilities service area saved a further £0.155m. The in-year Financial Controls led to only essential maintenance being carried out, which saved £0.300m on planned maintenance and £0.120m on other maintenance, however this reduction will impact on the maintenance backlog figure and future maintenance requirements.	
Finance			
63	Finance	Finance, Procurement & Audit overspent during the year by £0.063m. Unrecovered fees and costs from the closure of the Brighton NAFN office were offset by vacancy controls, however the main pressure related to 8 months of interim costs for the Director of Finance & Resources post offset by the post subsequently being held vacant for 4 months (net £0.023m) together with one-off recruitment costs for the permanent appointment to the post of £0.040m.	The cost pressures in 2015/16 were one-off in nature and are not expected to recur. These were more than offset by underspending in Revenues & Benefits which became part of the Finance function during 2015/16.
(331)	Revenues & Benefits	Revenues and Benefits budgets transferred from the former City Services to Finance during the year and were underspent by £0.331m. This was due to vacancy controls (18 vacancies being held by year-end) and a reduction in discretionary payment costs, along with an overachievement of income targets and a reduction in projected costs of	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		computer maintenance.	
Housing Benefits Subsidy			
(367)	Housing Benefits Subsidy	There is a surplus of £0.204m (previously £0.241m) associated with the recovery of over payments of former Council Tax benefit. In addition a surplus of £0.163m previously (£0.082m) is forecast on the main subsidy budget. The main reason for the movement is an improved position on the collection of overpaid housing benefits.	
Performance, Improvement & Programmes			
(33)	Performance, Improvement & Programmes	During the year the service minimised the development work for Performance & Risk Management software system, managed its vacancies and reduced non staffing expenditure to an absolute minimum.	
Legal & Democratic Services			
(207)	Legal & Democratic Services	Legal and Democratic Services underspent by £0.207m in the year, due to extended vacancy controls, management of one off payments and improved income generation.	
(236)	Life Events	Life Events budgets transferred from the former City Services this year and underspent by £0.236m. The service received one-off government funding in respect of personal land charges liability costs of £0.327m, though this was offset by income shortfalls.	Income targets are being reviewed for 2016/17 to ensure a clear understanding of pressure areas together with exploring other income generation options for mitigating these.

Corporate Budgets – Revenue Budget Summary

Forecast Variance Month 9 £'000	Service	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
0	Bulk Insurance Premia	(125)	(449)	(324)	259.2%
(137)	Concessionary Fares	10,827	10,695	(132)	-1.2%
(154)	Capital Financing Costs	7,647	5,023	(2,624)	-34.3%
0	Levies & Precepts	167	167	0	0.0%
(372)	Unallocated Contingency & Risk Provisions	1,847	0	(1,847)	-100.0%
3	Unringfenced Grants	(16,683)	(16,631)	52	-0.3%
(533)	Other Corporate Items	2,205	1,685	(520)	-23.6%
(1,193)	Total Revenue - Corporate Budgets	5,885	490	(5,395)	-91.7%

Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Bulk Insurance Premia			
(324)	Bulk Insurance Premia	There is an underspend of £0.324m. This is mainly due to an unusually low level of successful claims against the council and claims by the council against its own self insured elements of property policies. Additionally, we are beginning to see a reduction in the value of successful liability claims due to a change in legislation which has reduced the amount of third party legal costs chargeable to the council. The £0.324m underspend is after contributing £0.250m to the Insurance Reserve in recognition of the potential change in historic liability.	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
Concessionary Fares			
(132)	Concessionary Fares	There is a reduction in the fixed deal payment to B&H Buses of £0.105m to allow for the cessation of some routes and the remaining saving is mainly from lower than forecast trip numbers across other operators.	
Capital Financing Costs			
(296)	Capital Financing Costs	This budget underspent by £0.296m. This is mainly due to higher cash balances generating higher levels of income and a reduction in borrowing costs due to delays in entering into new borrowing. The Council set trigger rates for new borrowing which were not reached until December at which point £10.000m was borrowed as planned for in 2015/16. The borrowing rates continued to be historically low and after financial analysis it was decided to bring forward £5.000m borrowing from 2016/17. The overall cost of the new borrowing in 2015/16 was lower than originally budgeted.	
(2,328)	Minimum Revenue Provision (MRP)	Budget Council agreed a new MRP statement in February 2016 which involved re-profiling the repayment of debt. This change is effective in the current financial year and has released £2.328m.	These resources have been factored into the planned budget for 2016/17.
Unallocated Contingency & Risk Provisions			
(1,847)	Unallocated Contingency & Risk Provisions	There were unrequired Carry Forward allocations of £0.143m released to support the overall position. This consists of Human Resources and Organisational Development (£0.087m), Housing (£0.036m) and Communications (£0.020m). In addition to this £0.082m of unrequired risk provision was released up to Month 10. In Month 11 the remaining £1.622m of unrequired permanent risk provision was released.	The release of unrequired risk provision of £1.622m was factored into the 2016/17 budget setting plans.
Unringfenced Grants			
52	Unringfenced	There was a £0.062m reduction in S31 business rates	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
	Grants	retention compensation grants based on actual reliefs awarded in 2015/16. An unbudgeted transparency code grant of £0.013m was received in February 2016.	
Other Corporate Items			
(505)	Centrally Managed Budgets	The underspend here relates to unrequired balances in respect of historic debts (£0.267m), over-provision for the council's obligation for trust funds (£0.112m), historic balances from Revenue Support Grant (£0.048m) and out of date cheques that have not been cashed (£0.100m). These are partially offset by £0.011m debt written off due to unsuccessful external collection and £0.012m in respect of the correction of salary overpayments created in error.	
(16)	Former Employee Pension Costs	Spend on former employee pension costs is lower than anticipated by £0.017m.	

Housing Revenue Account – Revenue Budget Summary

Forecast Variance Month 9 £'000	Housing Revenue Account	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
995	Capital Financing	30,380	32,404	2,024	6.7%
(10)	Head of Housing HRA	3,492	3,378	(114)	-3.3%
(63)	Head of Regeneration	733	676	(57)	-7.8%
12	Housing Strategy	524	480	(44)	-8.4%
(918)	Income Involvement Improvement	(49,481)	(50,857)	(1,376)	2.8%
(524)	Property & Investment	12,227	10,490	(1,737)	-14.2%
(366)	Tenancy Services	2,125	1,392	(733)	-34.5%
(874)	Total	-	(2,037)	(2,037)	0.0%

Monitoring of Achievement of 2015/16 Savings

Directorate	Planned Savings £'000	2015/16 Achieved £'000	2015/16 Anticipated £'000	2015/16 At Risk £'000
Environment, Development & Housing	907	837	0	70
Total HRA Savings	907	837	0	70

See Appendix 4 for details of "At Risk" Savings

Explanation of Other Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy
Housing Revenue Account			
1,991	Capital Financing	The reprofiling/slippage for the HRA Capital Programme will reduce the amount of borrowing required in 2015/16 to fund the overall programme, which will therefore result in lower interest charges of £0.105m than originally budgeted for. A further review of the funding of the capital programme, in light of the overall revenue and capital outturn position, has resulted in an increased contribution of £2.100m from the revenue account to fund the capital programme rather than undertaking borrowing.	The forecast overspend is funded from overachievement of income relating to Leaseholder Service Charges and the forecast underspend on interest payable and responsive repairs.
(115)	Head of Housing HRA	The main variances are underspends for: employees vacancy management £0.015m; redundancy provision not required £0.050m; £0.020m staff training budget; saving from carbon commitment £0.006m and various supplies and services underspends totalling £0.015m	
(57)	Head of Regeneration	The level of capitalisation of salaries was higher than originally budgeted.	
(44)	Housing Strategy	A review of the work carried out by the Housing Allocations team has meant that the amount of staff time charged to the HRA has increased to a charge of 80% of staff time compared to a budgeted split of 50/50. This is offset by a forecast underspend on transfer incentive scheme of £0.103m	
(1,344)	Income Inclusion Improvement	Leaseholder Services and Major Works overachieved income by £0.733m mainly due to the timing of capital works meaning more was rechargeable in 2015/16 than was estimated; There was increased administration fee income of £0.035m from increased Right to Buy sales. Rents overachieved income by £0.077m and employees budgets underspent by £0.368m as a result of vacancy controls and pending restructure. The provision for bad debt budget was £0.177m underspent at the year end due to a large volume of former debt write offs reducing the overall	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy
		provision requirement on the HRA balance sheet. The HRA contribution of £0.070m to the DHP fund forecast at Month 9 was also not required. There are further underspends relating to Mutual Exchange Support £0.050m. These underspends are partly offset by a forecast overspend on accommodation management fees of £0.147m.	
(1,735)	Property & Investment	The spend on routine repairs is forecast to underspend by £0.915m due to a reduction in the number of council dwellings and also the increased levels of capital investment over the past few years which has led to a substantial reduction in the responsive repairs to windows and roofs. The outturn also includes the recovery of £0.513m from overcharging on the Partnership contract which has previously been reported to the Audit and Standards Committee and referred for noting to the New Homes and Housing Committee in January 2016. The service and mechanical & electrical budgets underspend totalled £0.207m, with an underspend of £0.115m relating to Partnership overhead cost reductions in the revenue budget .	
(733)	Tenancy Services	Underspends include: £0.194m on staff costs in the estates services and tenancy management areas; £0.269m on gas & electricity charges; grounds and tree maintenance £0.050m; decorating vouchers £0.032m; £0.144m on supplies and services and £0.040m relating to the Community Payback Scheme where the budget is no longer required.	

Dedicated Schools Grant – Revenue Budget Summary

Forecast Variance Month 9 £'000	Dedicated Schools Grant (DSG)	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
0	Individual Schools Budget (ISB) <i>(This does not include the £5.534m school balances brought forward from 2014/15)</i>	122,623	122,623	0	0.0%
70	Early Years Block (including delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i> <i>(This includes £0.615m brought forward from 2014/15)</i>	10,853	10,896	43	0.4%
(142)	High Needs Block (excluding delegated to Schools) <i>(This includes £0.807m underspend brought forward from 2014/15)</i>	18,257	17,901	(356)	-1.9%
(36)	Exceptions and Growth Fund <i>(This includes £0.031m underspend brought forward from 2014/15)</i>	5,989	5,870	(119)	-2.0%
0	Grant Income	(156,269)	(156,269)	0	0.0%
(108)	Net DSG Budget	1,453	1,021	(432)	-29.7%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
Early Years Block			
268	PVI payments for 2,3 & 4 year olds	Overspend in payments for 2,3 & 4 year olds	
(228)	Early Years - Other	The Department for Education (DfE) has confirmed that it	

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy
		will not be recouping unspent Early Years Pupil Premium and this has resulted in an underspend of £0.077m. There are also underspends on staffing costs for Early Years Advisors (£0.072m), payments to providers for additional support funding (£0.063m) and other minor variances (£0.016m).	
High Needs Block			
26	Educational Agency Placements	Overspend in relation to the number and cost of places.	
(379)	Other	There are a number of underspends in the following areas: 2014/15 underspend carried forward for respite care (£0.085m); unallocated DSG not spent (£0.068m); Independent Travel training (£0.060m), High Needs top-up for Post 16 students (£0.060m); Top up for Secondary schools (£0.058m); Speech & Language, Sensory Needs and Literacy Support Service staffing (£0.057m); Autistic Spectrum Condition (ASC) service recruitment (£0.050m); Sensory Needs service (£0.036m) and other minor underspends (£0.124m). These are partially offset by overspends relating to a contribution to CAMHS (£0.169m) and Top Up for Primary Schools (£0.050m).	
Exceptions & Growth Fund			
(119)	Exceptions	There are underspends of £0.053m on the School Admissions team, £0.042m relating to the reimbursement of costs for union duties, jury service and suspension to schools, £0.034m on Schools Contingency and £0.023m in respect of increased school meals income. These are partially offset by an overspend of £0.031m in respect of schools premature retirement costs.	

NHS Trust Managed S75 Budgets – Revenue Budget Summary

Forecast Variance Month 9 £'000	S75 Partnership	2015/16 Budget Month 12 £'000	Provisional Outturn Month 12 £'000	Provisional Variance Month 12 £'000	Provisional Variance Month 12 %
489	Sussex Partnership Foundation NHS Trust (SPFT)	10,830	11,303	473	4.4%
-	Sussex Community NHS Trust (SCT)	277	277	-	0.0%
489	Total Revenue - S75	11,107	11,580	473	4.3%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy
Sussex Partnership Foundation NHS Trust (SPFT)			
567	SPFT- community care mental health & memory cognition, in house services	The key pressures of £0.567m are due to:- (1) Pressures brought forward from 2014/15 (£0.605m); (2) Net full year effect of 2014/15 packages of care (£0.516m); and; (3) In year pressures on this service are coming from increase in care packages / change in service type (£0.805m; 14.05 WTE), transfers from in-house services (£0.553m; 18.58 WTE), unachieved savings from previous years (£0.537m) and other variances (£0.503m). These pressures are being offset by net decrease in demand (£0.433m; 21.25 WTE), improved income (£0.370m), net self-funders (£0.309m), Continuing Care Funding (£0.196m) and (CCG) funding against the overall S75 risks (£0.905m). In addition there have been assumptions made on reviews of packages of care (£0.132m) in 2015/16 to mitigate some of the increases already seen in year; (4) There are underspends on the SPFT staffing budgets of £0.188m.	Risk-share arrangements for 2016/17 are currently under discussion with the Trust and the CCG.

Appendix 2 Revenue Budget Performance

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy
		In addition, overachieved savings of £0.188m are included within the savings information in Appendix 4 which gives a total net pressure of £0.798m. The SPFT risk share contribution was capped at £0.325m meaning that the total pressure falling to BHCC was £0.473m.	
Sussex Community NHS Trust (SCT)			
0	SCT- Community Equipment Services	This service is projecting a break-even position for 2015/16.	