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|--------------------------|---|---|---------------------------|
| <b>Subject:</b>          | <b>Parking Annual Report 2015-16</b>                          |   |                           |
| <b>Date of Meeting:</b>  | <b>29 November 2016</b>                                       |   |                           |
| <b>Report of:</b>        | <b>Executive Director, Economy, Environment &amp; Culture</b> |   |                           |
| <b>Contact Officer:</b>  | <b>Name:</b>  | <b>Paul Nicholls</b>                      | <b>Tel: 01273 29-3287</b> |
|                          | <b>Email:</b>   | <b>Paul.nicholls@brighton-hove.gov.uk</b> |                           |
| <b>Ward(s) affected:</b> | <b>All</b>  |   |                           |

**FOR GENERAL RELEASE****1. PURPOSE OF REPORT AND POLICY CONTEXT**

- 1 To note and approve the publication of the city's eighth Parking Annual Report 2015-16 on the performance of Parking Services for submission to the Department for Transport, Traffic Penalty Tribunal and for general publication under the provisions of the Traffic Management Act 2004.

**2. RECOMMENDATIONS:**

- 2.1 That the Environment Transport and Sustainability Committee endorses the publication of the Parking Annual Report for 2015-16 under the provisions of the Traffic Management Act 2004.
- 2.2 That the Environment Transport and Sustainability Committee authorises the Head of Transport Operations to produce and publish the report which will be made available on the Council's website and to stakeholders.

**3. CONTEXT/ BACKGROUND INFORMATION**

- 3.1 The City Council took over responsibility for civil parking enforcement from Sussex Police on 16 July 2001. Statutory guidance issued under the Traffic Management Act 2004 requires local authorities to produce and publish an annual report with the aim of providing information relating to local parking policies, service delivery and financial data.
- 3.2 Last year's annual report received national recognition when it was judged 'best overall report' by the independent Parking Annual Report Review Group established by PATROL (Parking and Traffic Regulations Outside London). Councillor Jamie Macrae, Chair of the PATROL Joint Committee, said of the award "Brighton & Hove Council have consistently produced an outstanding report for the past seven years This year they have maintained their high standard – the report is attractive and easy to read with plenty of appropriate illustrations and it provides all the information that a resident or visitor needs to know about parking and related issues".

- 3.3 The latest figures show that income from on-street parking charges (excluding permits) has remained relatively stable, rising by 5% from 2011/12 to 2015/16 as new Controlled parking Zones have been introduced following consultations with residents. Despite the increase in transactions direct costs have fallen by almost £800,000 since 2011-12. The vast majority of machines in all areas (79%) outside the city centre still charge the same £1 per hour that has been in place for over 10 years.
- 3.4 The overall parking surplus increased to just under £12.7m compared to last year's surplus which had been exceptionally reduced due to two large one off charges. The surplus averaged out over the past 2 years has increased by 5% per year, much of which is due to the introduction of new controlled parking zones
- 3.5 This year's report includes;
- details of a slight increase in the number of parking PCNs issued (up to 123,556 from 122,737 last year following the introduction of new parking schemes)
  - tables showing that compared to 2014 there were fewer fatalities and serious casualties on the city's streets.
  - a chapter about phone parking which now accounts for almost half of on street parking transactions
  - an increase in most permit types on issue to residents and businesses
  - More bus lane penalty charge notices were issued in 2015/16 as the Rottingdean bus lane started to be enforced in April 2015. Initially after some months of issuing warning notices, around 3,000 penalty charge notices (PCNs) per month were issued. This fell to 1,000 PCNs per month as compliance with the scheme has improved. An average 22,000 vehicles pass through this spot on the A259 every day, so this number of PCNs represents 0.1% of drivers who are still using the bus lane.
  - Figures for prosecutions and Community Resolution Orders for blue badge misuse in the city
- 3.5 Copies of this year's Parking Annual Report will be sent to stakeholders including, Sussex Police, East Sussex Fire Brigade, The Traffic Penalty Tribunal, the Department for Transport, local parking special interest groups. The Parking Annual Report will also be published on the council's website.

#### **4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS**

- 4.1 No alternatives have been considered as there is a statutory requirement to produce a Parking Annual Report. The importance of the report in communicating with the public has also been highlighted by the Transport Select Committee

## 5. COMMUNITY ENGAGEMENT & CONSULTATION

- 5.1 The publication of the Parking Annual Report 2015-16 is being used as an opportunity to inform and engage with the public and stakeholders on a range of parking issues

## 6. CONCLUSION

- 6.1 The report aims to provide the public and stakeholders with information on the performance and aims and objectives of parking services and to meet the Council's legal obligations under the Traffic Management Act 2004

## 7. FINANCIAL & OTHER IMPLICATIONS:

### Financial Implications:

- 7.1 The costs associated to the production and publication of the Parking Annual Report are funded from existing revenue budget within the City Transport service. Financial information relating to the council's parking activities is included within the Parking Annual Report.

*Finance Officer Consulted: Steven Bedford*

*Date: 03/11/16*

### Legal Implications:

- 7.2 The City Council is required by statutory guidance issued by the Department for Transport under Section 87 of the Traffic Management Act 2004 to produce and publish an annual report detailing financial and statistical information on its civil parking enforcement regime.

It is not considered that any adverse human rights implications arise from the recommendations of this report

*Lawyer Consulted: Hilary Woodward*

*Date: 8/11/16*

### Equalities Implications:

- 7.3 None identified

### Sustainability Implications:

- 7.4 None identified

### Any Other Significant Implications:

- 7.5 None identified

## **SUPPORTING DOCUMENTATION**

### **Appendices:**

1. Financial tables

### **Documents in Members' Rooms**

1. Parking Annual Report 2015-16

### **Background Documents**

1. None

## Appendix 1

### Income and expenditure for 2015/16 for parking services

| Income by source   | £ 2011/12         | £ 2012/13         | 2013/14<br>(£)         | 2014/15<br>(£)         | 2015/16 (£)        |
|--|-------------------|-------------------|------------------------|------------------------|--------------------|
| On-Street Parking Charges*   | 9,220,144         | 8,917,232         | 9,185,951              | 8,439,569              | 9,693,532          |
| Parking Permit Income  | 4,482,426         | 5,020,657         | 5,727,231              | 6,197,869              | 6,887,014          |
| Penalty Charge Notices (inclusive of bad debt provision)**                               | 4,315,078         | 4,374,603         | 3,658,701              | 2,052,477              | 3,777,375          |
| Other Income   | 12,342            | 49,260            | 61,340                 | 56,836                 | 38,886             |
| <b>Total</b>   | <b>18,029,990</b> | <b>18,361,752</b> | <b>18,633,223</b>      | <b>16,746,751</b>      | <b>20,396,807</b>  |
| <b>Direct cost of Civil Parking Enforcement</b>  | <b>£ 2011/12</b>  | <b>£ 2012/13</b>  | <b>2013/14<br/>(£)</b> | <b>2014/15<br/>(£)</b> | <b>2015/16 (£)</b> |
| Enforcement Admin, appeals, debt recovery & maintenance                                  | 3,459,669         | 3,502,230         | 3,282,153              | 3,190,050              | 3,266,962          |
| Scheme review / new schemes  | 3,329,736         | 2,400,730         | 2,359,015              | 3,019,787              | 3,024,286          |
| Capital Charges  | 939,709           | 814,352           | 865,846                | 849,639                | 805,588            |
|  | 773,718           | 698,089           | 647,814                | 518,215                | 600,932            |
| <b>Total</b>   | <b>8,502,832</b>  | <b>7,415,401</b>  | <b>7,154,828</b>       | <b>7,577,691</b>       | <b>7,697,768</b>   |
| <b>Surplus after direct Costs</b>  | <b>9,527,158</b>  | <b>10,946,351</b> | <b>11,478,395</b>      | <b>9,169,059</b>       | <b>12,699,039</b>  |
| <b>Funding for other transport and highways related projects supported by CPE income</b> | <b>£ 2011/12</b>  | <b>£ 2012/13</b>  | <b>£ 2013/14</b>       | <b>2014/15<br/>(£)</b> | <b>2015/16 (£)</b> |
| Supported bus services   | 1,155,562         | 1,150,250         | 1,159,434              | 1,200,302              | 1,029,917          |
| Other Public transport services  | 373,866           | 319,611           | 256,571                | 203,325                | 145,516            |
| Concessionary fares  | 9,277,361         | 9,797,801         | 10,217,230             | 10,542,672             | 10,752,591         |
| Capital investment borrowing costs   | 3,382,755         | 3,155,540         | 3,029,319              | 2,914,638              | 2,775,202          |
|  | <b>14,189,543</b> | <b>14,423,203</b> | <b>14,662,554</b>      | <b>14,860,936</b>      | <b>14,703,225</b>  |

\* 2014-15 figure includes approx. £1.261m for an impairment provision due to amounts owed by the councils previous cash-in-transit provider at the time it went into administration.

\*\*A change in methodology for calculating the provision relating to Penalty Charge Notice required an increased impairment provision of £1.425m in 2014-15.

| Public Car parks          | Expenditure £       | Income £            | Net (deficit) surplus £ |
|---------------------------|---------------------|---------------------|-------------------------|
| Carlton Hill Car Park     | 33,155.34           | 90,453.50           | 57,298.16               |
| High Street Car Park*     | 55,316.63           | 83,150.25           | 27,833.62               |
| London Road Car Park      | 395,858.12          | 715,931.01          | 320,072.89              |
| Oxford Court Car Park     | 23,572.70           | 58,438.63           | 34,865.93               |
| Regency Square Car Park   | 754,061.79          | 1,089,898.50        | 335,836.71              |
| The Lanes Car Park        | 980,662.74          | 1,850,698.09        | 870,035.35              |
| Trafalgar Street Car Park | 712,351.04          | 1,205,264.56        | 492,913.52              |
| Other Off-Street Parking  | 81,814.16           | 609,295.73          | 527,481.57              |
| <b>Sum:</b>               | <b>3,036,792.52</b> | <b>5,703,130.27</b> | <b>2,666,337.75</b>     |

*Note: The expenditure figures include direct costs incurred at each car park plus an apportionment of centralised costs*

*Note: \* The High Street Car Park figures shown are after a contribution has been made to the councils Housing Revenue Account*

|                  |            |            |            |
|------------------|------------|------------|------------|
| Leased Car Parks | 136,003.00 | 395,946.88 | 259,943.88 |
|------------------|------------|------------|------------|