

Reference	Objectives and Actions	Lead / Stakeholders	Target	Progress
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1. Provide council fleet which enables the delivery of high quality and efficient council services

1.1	Develop ten year replacement programmes for all council fleet that meet service requirements	Fleet/ all relevant departments	30.09.21	started
1.2	Fleet replacement plans to be developed in consultation with relevant service providers and where appropriate fleet users	Fleet/all relevant departments	30.09.21	started
1.3	Provide Fleet options with adaptations that meets the needs of users with specific needs.	Fleet	ongoing	started
1.4	Procure all council fleet to ensure compliance with decarbonisation principles and procurement legislation and policy with a view to minimising costs through the maximisation of buying power	Fleet/all relevant departments	30.09.21	started
1.5	Work with suppliers to push for a fuller understanding of their carbon costs of production and to ensure suppliers have policies for offsetting their carbon costs	Fleet	ongoing	started
1.6	Provide a flexible fleet approach for services through central purchasing through borrowing in order to minimise the need for expensive lease and hire options	Fleet/all relevant departments	ongoing	started
1.7	Undertake an audit of council plant and machinery in order to rationalise and replace with a view to reducing cost and improving efficiency	Fleet/all relevant departments	31.03.22	started
1.8	Explore the options of a procurement and workshop commercial service for partner organisations to generate income to reinvest in decarbonised fleet and to promote the use of low carbon technologies by partner organisations	Fleet	30.06.21	
1.9	Minimise additional costs to the council of investment in new fleet technologies by reinvesting the savings from the reduction of fossil fuels and workshop efficiencies.	Fleet	31.12.21	

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2. Minimise the carbon produced for the whole life cycle of vehicles in the council fleet from production to emissions

2.1	Develop ten year replacement programmes for all council fleet that are responsive to emerging technologies	Fleet/all relevant departments	30.09.21	started
2.2	Take opportunities to refurbish existing fleet to low carbon emission technologies rather than replace in line with circular economy principles	Fleet	ongoing	started
2.3	Develop programmes to ensure that fleet is renewed at the optimum time in the lifecycle of the vehicle to recover residual value and ensure that opportunities to reduce emissions are taken.	Fleet	ongoing	started
2.4	Develop options that promote active travel wherever possible such as bikes cargo electric bikes and cargo bikes	Fleet with Sustainable Travel	30.09.21	started
2.5	Work with suppliers to push for a fuller understanding of their carbon costs of production and to ensure suppliers have policies for offsetting their carbon costs	Fleet	ongoing	started
2.6	Work with procurement to explore the option of an amendment to the corporate procurement policy – requiring all contractors to use – or work towards using low emission low carbon vehicles	Fleet/Procurement	31.03.21	

3. Working with Greater Brighton Economic Board, other Local Authorities and partner organisations develop infrastructure to provide clean energy to fuel new fleet technologies

3.1	Work with Property Service and Highways to scope out EV charging points requirements for council fleet and develop a business case to deliver this	Fleet/Property Services/highways	30.06.21	
3.2	Explore options for the introduction of clean energy production at Hollingdean depot and other key fleet hubs – such as solar panels	Property Services/Fleet	31.12.21	started
3.3	Through the council's Sustainability Team work with the Greater Brighton Economic Board to ensure fleet procurement is aligned to emerging clean fuel supplies	Sustainability Team/Fleet	ongoing	started

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4. Achieve the highest possible vehicle maintenance and driving standards across the council, ensuring legal compliance

4.1	Continue to ensure compliance with the council's Operators Licence and drive continuous improvement through a suite of KPIs	Fleet	ongoing	
4.2	Develop a virtual network of fleet leads for every department in the council to disseminate information and ensure a consistent approach to driving standards, fleet procurement and fleet maintenance	Fleet/all relevant departments	31.03.21	
4.3	Review the Corporate Drivers Standard and develop systems for ensuring compliance across the organisation	Fleet/all relevant departments	30.03.21	
4.4	Work with council drivers and service managers to end the practice of engine idling to reduce emissions and costs to the council	Fleet/all relevant departments	30.03.21	
4.5	Develop Driver Handbooks for different vehicle types which sets out the council's driving standards, legal requirements and local procedures relating to driving while on council business	Fleet/all relevant departments	30.03.21	started
4.6	Continue and promote the HGV driver training apprenticeship scheme	Cityclean Operations	ongoing	started
4.7	Develop an Accident Reduction Programme to ensure council drivers are trained to the highest standards, that staff and public safety risks are minimised and that costs of insurance claims and vehicles off road are minimised	Fleet/all relevant departments	31.03.21	started
4.8	Explore the introductions of new technologies into vehicles to support the accident reduction programme and increase service efficiency such as external CCTV, dash cams and other in cab technologies	Fleet/ICT	30.06.21	

