

Home to School Transport - Policy Panel

Date: **3 March 2020**

Time: **12.30pm**

Venue **Hove Town Hall - Council Chamber**

Members: **Councillors:**, Clare, Hills, Mears, O'Quinn, Wares and Wilkinson

Contact: **Mark Wall**
Head of Democratic Services
01273 291006
mark.wall@brighton-hove.gov.uk

If you would like to make a written submission about current issues with Home To School Transport, please email a brief statement to edd.yeo@brighton-hove.gov.uk by **28th February 2020**.

Your submission will be shared with the Councillors sitting on the Policy Panel ahead of the next Panel meeting and will be available for anyone attending to view at the meeting.

If you want to make a confidential submission, please indicate that it should only be circulated to Panel Members. Any submissions received after 28th February will be considered at a later Panel meeting.

Please note that the Panel meetings will be open to members of the public to observe and full minutes will be recorded and published.

The Panel are inviting written submissions (of not more than one side of A4) on the following areas of current issues:

- Impact on children and families at the present time
- Impact on schools at the present time
- Training and health and safety issues relating to operators (vehicles, drivers and vehicle passenger assistants)
- Route allocations and how these are determined
- Impact on the budget for home to school transport

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through ModernGov: [iOS/Windows/Android](#)

This agenda and all accompanying reports are printed on recycled paper

AGENDA

PART ONE

Page

1 WELCOME AND INTRODUCTIONS

2 ACTION NOTES

5 - 16

Action Notes of the last meeting held on the 23 January 2020.

3 UPDATE ON THE INDEPENDENT REVIEW

4 OFFICER REPORT ON HOME TO SCHOOL TRANSPORT

Questions requested at the last Panel will be responded to under this item.

5 DISCUSSION ON ANY CURRENT ISSUES

6 AGREEMENT ON FUTURE MEETING DATE AND AGENDA

7 ANY OTHER BUSINESS

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

Infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

FURTHER INFORMATION

For further details and general enquiries about this meeting contact , (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff.

It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

Date of Publication – 21 February 2020