



**Brighton & Hove
City Council**

Housing & New Homes Committee

Title:	Housing & New Homes Committee
Date:	14 June 2017
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall, Norton Road, Hove, BN3 3BQ
Councillors:	Meadows (Chair), Hill (Deputy Chair), Mears (Opposition Spokesperson), Gibson (Group Spokesperson), Atkinson, Barnett, Bell, DrUITT, Lewry and Moonan
Contact:	Caroline De Marco Democratic Services Officer 01273 291063 caroline.demarco@brighton-hove.gov.uk
	The Town Hall has facilities for wheelchair users, including a ramp and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p align="center">FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

Housing & New Homes Committee

Head of Housing	Executive Director Neighbourhoods, Communities and Housing	Councillor Meadows Chair	Lawyer	Democratic Services Officer
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Councillor Hill Deputy Chair
Councillor Atkinson
Councillor Moonan

Councillor Mears Opp Spokes
Councillor Barnett
Councillor Bell
Councillor Lewry
Councillor Gibson Group Spokes
Councillor DrUITT



Public Speaker/
Officer Speaking

Public Seating				

Press		

AGENDA

PART ONE

Page

1 PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

***NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2 MINUTES OF THE PREVIOUS MEETING

1 - 16

To consider the minutes of the meeting held on 15 March 2017 (copy attached).

3 CHAIRS COMMUNICATIONS

4 CALL OVER

HOUSING & NEW HOMES COMMITTEE

- (a) Items 7 - 17 will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

5 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 7 June 2017;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 7 June 2017.

6 ISSUES RAISED BY MEMBERS

17 - 18

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

7 PRIVATE RENTED SECTOR LICENSING SCHEMES

19 - 62

Report of Executive Director, Neighbourhoods, Communities and Housing (copy attached).

Contact Officer: Martin Reid, Diane Hughes Tel: 01273 293321, Tel: 01273 293841

Ward Affected: All Wards

8 NEW HOMES FOR NEIGHBOURHOODS - SCHEME APPROVAL - LYNCHET CLOSE

63 - 88

Report of Executive Director Economy, Environment & Culture (copy attached).

Contact Officer: Carol Jenkins Tel: 01273 293832

Ward Affected: Hollingdean & Stanmer

9 NEW HOMES FOR NEIGHBOURHOODS MODULAR PILOT - Y:CUBE PROPOSAL

89 - 112

HOUSING & NEW HOMES COMMITTEE

Report of Executive Director Economy, Environment & Culture (copy attached).

Contact Officer: Carol Jenkins *Tel:* 01273 293832
Ward Affected: Moulsecomb & Bevendean

10 HOUSING MANAGEMENT IT SYSTEM PROCUREMENT 113 - 120

Report of Executive Director Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Diane Hughes *Tel:* 01273 293841
Ward Affected: All Wards

11 PROCUREMENT OF A NEW CONTRACT TO SERVICE AND INSTALL WARDEN CALL SYSTEMS IN SENIORS HOUSING 121 - 126

Report of Executive Director Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Christopher Barber *Tel:* 01273 293216
Ward Affected: All Wards

12 RESIDENT INVOLVEMENT REVIEW 127 - 136

Report of Executive Director Neighbourhoods, Communities & Housing.

Contact Officer: Hilary Edgar *Tel:* 01273 293250
Ward Affected: All Wards

13 ANNUAL REPORT 2017 137 - 148

Report of Executive Director Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Ododo Dafe *Tel:* 01273 293201
Ward Affected: All Wards

14 HOUSING FIRST 149 - 154

Report of Executive Director, Health & Adult Social Care (copy attached).

Contact Officer: Sue Forrest *Tel:* 01273 292960
Ward Affected: All Wards

15 EXPLORING THE OPTION OF A TEMPORARY ACCOMMODATION BOARD 155 - 190

Report of Executive Director Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Sylvia Peckham *Tel:* 01273 293318
Ward Affected: All Wards

HOUSING & NEW HOMES COMMITTEE

16 EVICTIONS FROM TEMPORARY ACCOMMODATION 191 - 222

Report of Executive Director Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Sylvia Peckham

Tel: 01273 293318

Ward Affected: All Wards

17 HOUSING MANAGEMENT PERFORMANCE REPORT QUARTER 4 AND END OF YEAR 2016/17 223 - 244

Report of Executive Director Neighbourhoods, Communities & Housing (copy attached).

Contact Officer: Ododo Dafe

Tel: 01273 293201

Ward Affected: All Wards

18 ITEMS REFERRED FOR FULL COUNCIL

To consider items to be submitted to the 20 July 2017 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through www.moderngov.co.uk

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email caroline.demarco@brighton-hove.gov.uk) or email

democratic.services@brighton-hove.gov.uk

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For further details and general enquiries about this meeting contact Caroline De Marco, (01273 291063, email caroline.demarco@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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