

# BRIGHTON & HOVE CITY COUNCIL

## EDUCATION AND SOCIAL SERVICES COMMITTEE

5.00pm – 9 JUNE 2003

BRIGHTON TOWN HALL

### MINUTES

Present: Councillor Hawkes (Chair); Councillors Kielty (Deputy Chair), Mrs Brown (Education OS), Giebeler, John, McCaffery, Meadows, Mrs Norman (Social OS), Paskins, Pidgeon and Watkins.

### PART ONE

### ACTION

#### 1. PROCEDURAL BUSINESS

##### 1A. Declarations of Substitutes

1.1	<u>Substitute Councillor</u> Turton	<u>For Councillor</u> John
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##### 1B. Declarations of Interest

1.2 There were none.

##### 1.C Exclusion of Press and Public

1.3 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

1.4 **RESOLVED** - That the press and public be not excluded from the meeting during consideration of any items on the agenda.

#### 2. MINUTES

2.1 **RESOLVED** - That the minutes of the meeting held on 10 June 2002 be approved and signed by the Chair.

#### 3. MINUTES OF THE URGENCY SUB-COMMITTEE

3.1 **RESOLVED** – That the minutes of the Urgency Sub-Committee held on 25 March 2003 be approved and signed by the Chair.

**4. CONSTITUTIONAL MATTERS**

4.1 The Committee considered a report of the Chief Executive providing information on the Council's new constitution and on the Committee's membership, terms of reference, programme of meetings and related matters (for copy see minute book).

4.2 **RESOLVED** - (1) That the terms of reference and membership of the Education and Social Services Committee during 2003/04, as set out in the report, be noted.

(2) That the establishment of the following Sub-Committees (with terms of reference and membership as set out in paragraphs 7.2–7.3 and Appendices 'A' and 'B' of the report) are noted:

- (a) Adult Social Care and Health Sub-Committee
- (b) Children, Families and Schools Sub-Committee

**5. STATUTORY DIRECTOR PROTOCOL**

5.1 The Committee considered a report of the Statutory Director of Social Services providing information on the need to have a Statutory Director for Social Services and the proposed arrangements for dealing with associated responsibilities (for copy see minute book).

5.2 **RESOLVED** - (1) That the protocol be agreed.

(2) That a review of the protocol and its working by 1 April 2004 be agreed.

**6. ITEMS TO GO FORWARD TO COUNCIL**

6.1 **RESOLVED** - That the political groups be asked to notify the Chief Executive as soon as possible but no later than 27 June 2003 of any items to be referred to Council.

The meeting concluded at 5.05pm

Signed

Chair

Dated this

day of

2003

