

**BRIGHTON & HOVE CITY COUNCIL**  
**CHILDREN & YOUNG PEOPLE'S TRUST BOARD**

**5.00PM – 19 JUNE 2006**

**BRIGHTON TOWN HALL**

**MINUTES**

Present:

Brighton & Hove City Council: Councillor Hawkes (Chair); Councillors Brown, Bennett, Hazelgrove, John, Kemble, McCaffery, and Mallender.

Brighton & Hove Primary Care Trust: Jean Spray (Deputy Chair) and Judith Corcho

Non-voting Co-optees: Kerry Bridge (Youth Council), John James (Chief Executive Primary Care Trust), Mo Marsh (South Downs Health Trust), Carole Mattock (Surrey & Sussex Strategic Health Authority), Kevin Reeves (Youth Council), and Professor Imogen Taylor (Universities of Brighton & Sussex).

**PART ONE**

**ACTION**

**1. Confirmation of Chair and Deputy Chair for 2006/2007 Municipal Year**

- 1.1 **RESOLVED** - The Board noted that in line with the Terms of Reference, Councillor Hawkes (Chair of the Children Families & Schools Committee) would be Chair of the Children & Young People's Trust Board for the ensuing municipal year, and Jean Spray (Chair of the PCT) would now become Deputy Chair of the Children & Young People's Trust Board for the ensuing municipal year.

**2. PROCEDURAL BUSINESS**

**2A Declarations of Substitutes**

- 2.1 There were no substitutions

- 2.2 Apologies were received from – Councillor K Norman, Councillor Hyde, Janice Robinson (NHS Primary Care Trust), Ray Gold (Parents Forum), Lynette Gwyn Jones (Brighton & Sussex University Hospitals NHS Trust), Linda Hodgson (Parents Forum), Alison Robertson (Brighton & Sussex University Hospitals NHS Trust), Carol Shaves (Police Authority) and David Standing (Community & Voluntary Sector Forum).

## **2B Declarations of Interest**

- 2.2 There were none.

## **2C Exclusion of Press and Public**

- 2.3 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

- 2.4 **RESOLVED** - That the press and public not be excluded from the meeting.

## **3. MINUTES**

- 3.1 **RESOLVED** - That the minutes of the meeting held on 20 March 2006 be approved and signed by the Chair.

## **4. PRESENTATION BY THE JOINT AREA REVIEW (JAR) AND CORPORATE ASSESSMENT INSPECTORS.**

- 4.1 James McParland, Lead Inspector JAR, and Les Watson, Joint Inspector Corporate Assessment, spoke briefly to the Board about their roles and the review which was being carried out.

## **5. PRESENTATION BY THE YOUTH COUNCIL STEERING GROUP**

- 5.1 Four members of the Youth Council Steering Group, Kerry Bridge, Martin Owen, Kevin Reeves and Francisco Salazar, provided the Board with an update of developments within the Brighton & Hove Youth Council.

- 5.2 **RESOLVED** – The Board thanked the group for their interesting and informative presentation

## **6. SECTION 31 AGREEMENT**

6.,1 The Board considered the report of the Director of Children's Services regarding a Section 31 Agreement (for copy see minute book) between Brighton & Hove City Council (Council), the Primary Care Trust (PCT) and South Downs Health (SDH).

6.2 The Children & Young People's Trust Board noted that:

- (1) Appendix 2 to the report, paragraphs 3.1.1 (a) and 3.2.1 should read '3' Non-Executive Directors of SDH
- (2) Appendix 2 to the report, paragraph 3.2.5, the final sentence should read "If agreement cannot be reached the decisions of the three committees will be noted in relation to any advice or recommendations providing that the SDH Committee shall not take part in voting on PCT and Council commissioning issues.
- (3) A paragraph would be added to Governance Arrangements to confirm the role of the Lead Member and Opposition Spokesperson for Children's Services.

6.3 **RESOLVED** – (1) That the Children & Young People's Trust Board recommend that the Council (Brighton & Hove City Council) the PCT (Primary Care Trust) Board and the SDH (South Downs Health) Board approve the principles of the proposed S.31 Agreement as outlined in paragraphs 5 to 12 of the report (see Minute Book).

(2) That the Children & Young People's Trust Board recommend that the Council the PCT Board and the SDH Board approve the proposed governance arrangements as set out in Appendix 2 of the report (see Minute Book), and that the Council's constitution and the PCT and SDH standing orders, standing financial instruments and scheme of reservation and delegation be amended so far as required to reflect the same.

Director of  
Children's  
Services

(3) That the Children & Young People's Trust Board recommend that the Council authorises the Director of Children's Services, after consultation with the Chair and Opposition spokesperson of the Children Families & Schools Committee, to finalise the detailed terms and take all steps necessary or incidental to implementation of the proposals.

Head of Law

(4) That the Children & Young People's Trust Board recommend that the Council authorise the Head of Law to prepare and execute the S.31 Agreement.

(5) That the Children & Young People's Trust Board recommend that the PCT and SDH Boards authorise their respective Chief Executives to finalise the detailed terms of the S.31 Agreement to execute the Agreement and to take all steps as they

respectively reasonably consider to be incidental to the implementation of the proposals.

(6) That the Children & Young People's Trust Board recommend that the Council, the PCT Board and the SDH Board agree that, subject to formal execution, the S.31 Agreement and the new governance arrangements come into force with effect from 1<sup>st</sup> October 2006.

## **7. YOUTH SUPPORT SERVICE AND CONNEXIONS UPDATE**

7.1 The Board considered the report of the Director of Children's Service regarding the Youth Support Service and Connexions Update (see minute book).

7.2 **RESOLVED** – (1) That the C&YPTB agrees to the proposed allocation of funding by area for the Youth Opportunity Fund and Youth Capital Fund and the related staffing changes to implement the development.

(2) That the C&YPTB agrees to the development of a cross council strategic group who will review the use of council premises within the Whitehawk area, as a result of the building of the new Crew Club centre.

(3) That the C&YPTB agrees to the development of a new Youth Strategy Group to take the role of the Connexions LMC and other specific youth issue focused groups.

(4) That the C&YPTB agree to the proposed development of training programmes through the Youth Enterprise Fund.

## **8. CHILDREN MISSING EDUCATION OR AT RISK OF GOING MISSING FROM EDUCATION AND REINTEGRATION TO SCHOOL**

8.1 The Board considered the report of the Director of Children's Service regarding Children Missing Education or at Risk of Going Missing From Education and Reintegration to School (see minute book). The report set out the procedures for identifying, registering and tracking children missing education, and the development of strategies for identifying those at risk of missing education.

8.2 The Board noted that paragraph 3.2.1 of the report (see Minute Book) should read "...19 of the 22 areas identified..." rather than "...18 of the 22 areas identified...."

- 8.3 **RESOLVED** – That the Board approves the report and guidance for identifying and maintaining contact with children missing or at risk of going missing from education and getting children back into education.

**9. DRAFT PROTOCOL - PARENTS ORDERS/CONTRACTS**

- 9.1 The Board considered the report of the Director of Children's Service regarding the Draft Protocol - Parents Orders/Contracts (see minute book). The report informed the Board about the new draft Protocol regarding Parenting Contracts and Orders under the Anti-Social Behaviour Act 2003.

- 9.2 **RESOLVED** – That the C&YPTB approve the draft protocol and instruct the Director of Children's Services to finalise the protocol following the consultation process. Director of Children's Services

**10. THE NEW CHILDREN AND YOUNG PEOPLE'S OVERVIEW & SCRUTINY COMMITTEE**

- 10.1 The Board considered the report of the Director of Children's Service regarding The New Children and Young People's Overview & Scrutiny Committee (for copy see minute book). The report informed the Board of the arrangements agreed by the Council for the new Children and Young People's Overview and Scrutiny Committee, which replaces the Education Overview and Scrutiny Committee.

- 10.2 **RESOLVED** – That the Membership. Terms of Reference and general role of the Children and Young People's Overview and Scrutiny Committee as set out in the report (see Minute Book) be noted.

**11. BRANDING STRATEGY FOR THE CHILDREN AND YOUNG PEOPLES TRUST**

- 11.1 The Board considered the report of the Director of Children's Service regarding Branding Strategy for the Children and Young Peoples Trust (for copy see minute book).

- 11.2 The Board was provided with a selection of logos in different colours, and with examples of leaflets which incorporated the logo. The Board was asked for their views on which could be used for branding of the Children and Young People's Trust. The Board discussed the different designs. By consensus it was agreed that the logo with a white background with orange and black lettering was preferred. The Board noted that an apostrophe should be used in the word 'People's' and the letter 'R' in the word Trust should have a hole in the upper part of the letter. The Board liked the 'leaflet' design, but had some

concerns that the drawings of the children on the leaflet were too young and would not be appropriate for all older children/young people. The Board were reassured that there were a number of variations available, in both photographic and drawing form, and the most appropriate design would be used in each case.

- 11.3 **RESOLVED** – The logo, which would form part of the brand identity for the Children and Young People's Trust, was agreed.

**12. ITEMS TO GO FORWARD TO COUNCIL**

- 12.1 **RESOLVED** - That no items go forward to Council. (Item 6 is already be going to Council)

The meeting concluded at 7.00 pm

Signed

Chair

Dated this

day of

2006