

# **BRIGHTON & HOVE CITY COUNCIL**

## **CHILDREN'S TRUST BOARD**

**6.45PM – 17 OCTOBER 2005**

**COMMITTEE ROOMS 2/3  
BRIGHTON TOWN HALL**

### **MINUTES**

Present: Councillor Hawkes (Vice-Chair); Councillors Mrs Brown, Giebler, Hazelgrove, Kemble, McCaffery, Mallender, Norman and Young.

Brighton & Hove Primary Care Trust: Jean Spray (Chair), Judith Corcho, and Janice Robinson.

Non-Voting Co-optees: John James (Chief Executive Primary Care Trust, Richard Lambert (Community & Voluntary Sector Forum), Mo Marsh (South Downs Health Trust), David Standing (Community & Voluntary Sector Forum), Emma Welfare (Sussex Police Authority).

### **PART ONE**

#### **ACTION**

#### **15. PROCEDURAL BUSINESS**

##### **15A Declarations of Substitutes**

15.1	<u>Substitute</u>	<u>For</u>
	Councillor Kemble	Councillor Hyde
	Emma Welfare	Carol Shaves

##### **15B Declarations of Interest**

15.2 There were none.

##### **15C Exclusion of Press and Public**

15.3 The Committee considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public

were present, there would be disclosure to them of confidential or exempt information as defined in Section 100A(3) or 100 1 of the Local Government Act 1972.

15.4 **RESOLVED** - That the press and public not be excluded from the meeting.

## **16. MINUTES**

16.1 **RESOLVED** - That the minutes of the meeting held on 5 September 2005 be approved and signed by the Chair.

## **17. EVERY PARENT MATTERS**

17.1 The Board considered the report of the Director of Children Families & Schools, which sought agreement on the formation of a Parents Forum. The Parents Forum would aim to promote the inclusion of all parents/carers city wide to influence and improve children and young person services (for copy see minute book).

17.2 The Board was given a presentation by two members of the Parents Forum Steering Group, Tasha Barefield and Ray Gold, who gave an overview on the formation and role of a Parents Forum.

### **17.3 RESOLVED –**

(1) That the establishment of a Parents Forum be approved.

(2) That officers be instructed to report to a future meeting of the Board with detailed terms of reference for the forum to give effect to the proposals.

(3) That the Board approved the increase in parental representation on the Children's Trust Board from one seat to two seats, and asked the Parents Forum to arrange for the two representatives to be nominated as a replacement for the current parent.

(4) That it was noted that the request from the Parents Forum for an equal voice to other groups was already covered by the Board's constitution.

## **18. SERVICE REDESIGN FOR CHILDREN WITH A DISABILITY, COMPLEX NEEDS AND SPECIAL EDUCATIONAL NEEDS**

18.1 The Board considered the report of the Director of Children Families & Schools which provided a progress report relating to Service Redesign for Children with a Disability, Complex Needs and Special Educational Needs (for copy see minute book).

18.2 **RESOLVED** –That the Board noted the progress, interim findings and proposals of the Service Redesign for Children with a Disability, Complex Needs and Special Education Needs.

## **19. MOVING TOWARDS THE INTEGRATION OF CHILDREN'S SERVICES – CHILDREN'S TRUST**

19.1 The Board considered the report of the Director of Children Families & Schools relating to the Moving Towards the Integration of Children's Services – Children's Trust (for copy see minute book). The report proposed the establishment of a timetable and process for the next stage of development of the Children's Trust, and the staged integration of all children's community health services in Brighton & Hove City Council.

### **19.2 RESOLVED –**

(1) That it be agreed that the necessary work will be undertaken to scope out the practical implications of the integration of all of South Downs Health NHS Trust children's community health services with the City Council children's services.

(2) That the principles of developing the Children's Trust as an organisational provider be agreed, and that options for the governance for both provider and commissioners will be brought forward to a forthcoming meeting.

(3) That the timetable and process for the phasing of children's centres and area cluster developments be confirmed.

(4) That the creation of Children's Services Managers for Under Fives, working within area-based clusters to manage the children's centres and the associated community based services be agreed.

## **20. TRAINING CONSORTIUM TERMS OF REFERENCE, TRAINING STRATEGY AND BUSINESS PLAN**

20.1 The Board considered the report of the Director of Children Families & Schools relating to proposed establishment of a Training Consortium Terms of Reference, Training Strategy and Business Plan (for copy see minute book). This report presented the Board with the Training Strategy and the 2005/06 Business Plan for the Children's Trust Training Consortium.

20.2 The Board considered appendix 2 to the report, the Training and Development Strategy, and agreed to some additional wording. The initial bullet point under paragraph 11 would now read 'The rights of children (the UN Convention on the Rights of the Child)', and there would be an additional paragraph 12, which would read 'The Training Consortium will for arrange for the active participation of young people parents and carers in training workers, and will involve them in the development and design of training when appropriate'.

### **20.3 RESOLVED –**

(1) That the Board agrees the Terms of Reference for the Training

Consortium.

(2) That the Training Strategy for the Training Consortium be agreed.

(3) That the Training Consortium Business Plan for September 2005 – September 2006 be agreed.

(4) That it be noted that the Chief Officer's Group agreed the resources required to implement the Business Plan.

## 21 ITEMS TO GO FORWARD TO COUNCIL

21.2 **RESOLVED** – That item 19, the report on 'Moving towards the integration of Children's Services – Children's Trust' go forward to the next meeting of Council.

The meeting concluded at 7.55 pm

Signed

Chair

Dated this

day of

2005