

# Brighton & Hove City Council

## LEGAL & DEMOCRATIC SERVICES

**DEMOCRATIC SERVICES**  
**Brighton & Hove City Council**  
**King's House**  
**Grand Avenue**  
**Hove BN3 2LS**

All Members of the Policy & Resources  
Committee

Date: 11 October 2006  
Our Ref: mw/let06/cllrs  
Your Ref: -  
Phone: (01273) 291006  
Fax: (01273) 291089  
e-mail: mark.wall@brighton-hove.gov.uk

Dear Councillor,

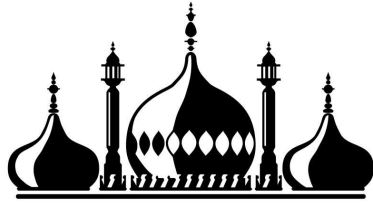
**Re: 3-Year Grants Applications – Policy & Resources Committee 2 November**

The Policy & Resources Committee will be considering a report from the Director of Cultural Services at its meeting on the 2 November 2006, detailing the recommendations of the Members Advisory Group for Grants. Whilst at this stage the organisations that are being recommended for a grant are not known, the question of being able to participate at the P&R meeting and to be able to take part in any decision(s) on the recommendations has been raised by some Members as they are members of some organisations who have applied for a grant.

Because political balance would be affected if enough Members of the Policy & Resources Committee have to declare personal and prejudicial interests in grant applications, there do appear to be grounds for the Standards Committee to issue dispensations to take part in the item, although that will be entirely at the discretion of the Standards Committee. In order for those Members who are likely to have a personal and prejudicial interest in the grants report to be able to either participate at the P&R meeting and/or take part in the decision, they will need to make a written application to the Standards Committee for dispensations. With this in mind, I have enclosed the list of all the organisations that have made an application for a grant in case you feel you have a personal and prejudicial interest and will therefore wish to seek a dispensation.

A Special Meeting of the Standards Committee will need to be called and in order to enable this to be arranged in time for Members to participate at the P&R meeting. If you wish to make an application for dispensation, I would be grateful if you could return an application letter by the **18 October**.

A draft letter (based on membership of the Credit Union) is outlined below which you can copy and adapt for your own requirements.



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All applications for a dispensation have to be made on an individual basis and if you are intending to ask a colleague to substitute for you at the P&R meeting, you will need to alert them to this matter.

Yours sincerely  
Mark Wall  
Head of Democratic Services