



**Brighton & Hove
City Council**

Policy & Resources Committee

Title:	Policy & Resources Committee
Date:	14 June 2012
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: J Kitcat (Chair), Littman (Deputy Chair), Hamilton, Mitchell, A Norman, Peltzer Dunn, Shanks, G Theobald (Opposition Spokesperson), Wakefield and West
Contact:	Mark Wall Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

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Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Head of Democratic Services
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- Director of Finance
- Strategic Director Resources
- Strategic Director People
- Strategic Director Place
- Strategic Director Communities

Councillor Littman
Deputy Chair

Councillor Shanks

Councillor Wakefield

Councillor West

Officer Speaking

Officer Speaking

Councillor A. Norman

Councillor G. Theobald
Opposition Spokes

Councillor Peltzer Dunn

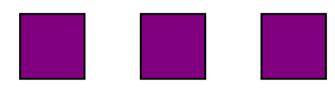
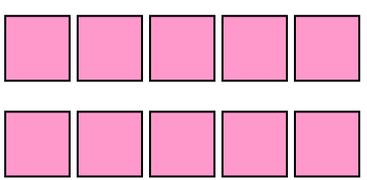
Councillor Mitchell

Councillor Hamilton

Councillor Speaking

Public Speaker	Public Speaker
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Public Seating



Press

AGENDA

PART ONE

Page

1. PROCEDURAL BUSINESS

(a) **Declaration of Substitutes** - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest** – Statements by all Members present of any personal interests in matters on the agenda, outlining the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.

(c) **Exclusion of Press and Public** - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

***NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. CONSTITUTIONAL MATTERS

1 - 10

Report of the Monitoring Officer (copy attached).

Contact Officer: Mark Wall

Tel: 29-1006

Ward Affected: All Wards

3. MINUTES

11 - 20

Minutes of the previous Governance Committee meeting held on the 20th March 2012 (copy attached for information).

Contact Officer: Mark Wall

Tel: 29-1006

4. CHAIR'S COMMUNICATIONS

5. PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

(a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;

(b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 7th June 2012;

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- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 7th June 2012.

6. ISSUES RAISED BY COUNCILLORS

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any notices of motion.

FINANCIAL MATTERS

7. TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUT-TURN 2011/12 21 - 78

Report of the Director of Finance (copy attached).

Contact Officer: Nigel Manvell *Tel:* 29-3104
Ward Affected: All Wards

STRATEGIC & POLICY MATTERS

8. CORPORATE PLAN UPDATE 2012/13 79 - 102

Report of the Chief Executive (copy attached).

Contact Officer: Matthew Wragg *Tel:* 29-3944
Ward Affected: All Wards

9. ORGANISATIONAL HEALTH ANNUAL REPORT 103 - 112

Report of the Strategic Director; Resources (copy attached).

Contact Officer: Paula Black *Tel:* 29-1740
Ward Affected: All Wards

10. QUARTERLY SURVEILLANCE REPORT JUNE 2012 113 - 118

Report of the Director of Finance (copy attached).

Contact Officer: Jo Player *Tel:* 29-4086
Ward Affected: All Wards

11. COUNTER FRAUD STRATEGY UPDATE 2012 119 - 128

Report of the Director of Finance (copy attached).

Contact Officer: Ian Withers *Tel:* 29-1323
Ward Affected: All Wards

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12. CIVIL MARRIAGES 129 - 132

Report of the Strategic Director: Resources (copy attached).

Contact Officer: Martin Warren Tel: 29-0555

Ward Affected: All Wards

CONTRACTUAL MATTERS

13. SUPPORTED BUS SERVICE NETWORK 133 - 140

Report of the Director of Finance (copy attached).

Contact Officer: Nick Mitchell Tel: 29-2481

Ward Affected: All Wards

PART TWO

CONTRACTUAL MATTERS

14. SUPPORTED BUS SERVICE NETWORK - EXEMPT CATEGORY 3 141 - 150

Report of the Director of Finance (circulated to Members only).

Contact Officer: Nick Mitchell Tel: 29-2481

Ward Affected: All Wards

15. PART TWO PROCEEDINGS

To consider whether the item listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

POLICY & RESOURCES COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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